



General Data Protection Regulation (GDPR)

November 2024

1. Introduction

LitterfreeSB is committed to protecting and respecting your privacy. This policy outlines how we collect, use, and protect personal data in compliance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

2. Data Controller

Frank Page is the Data Controller for the personal data you provide. Our contact details are:

- **Address:** 99 Wakefield Road, Sowerby Bridge, HX6 2UX
- **Email:** fgpage@outlook.com
- **Phone:** 07913268164

3. Data We Collect

We may collect and process the following personal data:

- **Name**
- **Contact details (email address, phone number)**
- **Emergency contact information**
- **Photographs and videos (with consent)**

4. Purpose of Data Collection

We collect personal data for the following purposes:

- To manage volunteer participation and communication
- To ensure the safety and well-being of our volunteers
- To promote our activities and events (with consent)

- To comply with legal obligations

5. Lawful Basis for Processing

We process personal data based on the following lawful bases:

- **Consent:** For promotional activities and sharing photographs/videos
- **Legitimate Interests:** For managing volunteer participation and communication
- **Legal Obligation:** For compliance with legal requirements

6. Data Sharing

We do not share personal data with third parties without your explicit consent, except where required by law.

7. Data Security

We implement appropriate technical and organizational measures to protect personal data against unauthorized access, alteration, disclosure, or destruction.

- mobile phones storing personal data will be password or PIN protected
- only committee members will be granted access to personal data stored in any form.
- Electronic files storing personal data on any other device will be password protected.

8. Data Retention

We retain personal data only for as long as necessary to fulfil the purposes for which it was collected or as required by law.

9. Your Rights

You have the following rights regarding your personal data:

- **Access:** Request access to your personal data
- **Rectification:** Request correction of inaccurate or incomplete data
- **Erasure:** Request deletion of your personal data
- **Restriction:** Request restriction of processing your personal data
- **Objection:** Object to the processing of your personal data

10. Contact Us

If you have any questions or concerns about this policy or your personal data, please contact us at:

- **Email:** litterfreesb@gmail.com
- **Phone:** 07913268164

11. Changes to This Policy

We may update this policy from time to time. Any changes will be posted on our website and, where appropriate, notified to you by email.